Chapter 1: Installation and setup

Installing the program for the first time

Step 1 in any program installation is to download the install package from the website. In this case, the address for downloading is:

http://www.churchmusicorganiser.com/downloads.html

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) www.churchmusicorganiser.com/downloads.html VC	Q Microsoft PowerPoint	Viewei → ☆	≙ ↓	Â	*	- 1
Church Music Organiser						
Helping churches organise their music						
Home Features Screenshots Downloads	FAQ Training	Contact	Contr	ibute!		
Downloads		Update his	story			
File Description	Download link	Vorcion 3.1.0	08/12/20	14		
Church Music Organiser 3.1.9.2715 Installation file for Church Music Organiser. For Windows XP/Vista/7/8. The ZIP file contains a standard Windows installation file. After downloading, you will need to extract the EXE file and run it to install the program. Last updated: 08/12/2014	<u>cmo.zip</u> Size: 8.0mb	Version 3.1.8 Version 3.1.7 Version 3.1.6 Version 3.1.5 Version 3.1.2 Version 3.1.2 Version 3.1.2	26/11/20 13/11/20 07/11/20 21/10/20 15/09/20 10/08/20 04/08/20	14 14 14 14 14 14 14 14		
Microsoft .NET Framework One of the pre-requisites of the program is Microsoft .NET 4.0 or later. The download link to the right will take you to the download site at Microsoft swebsite. If you already have a version of .NET installed (version 4.0 or prater) then you won't need to download anrichting excerd the Church Music Organiser installation package.	<u>Microsoft .NET 4.0</u> <u>Web Installer</u> Size: 869K	Version 3.1.1 Version 3.1.0 Version 3.0.0	09/07/20 06/07/20 30/06/20	14 14 14		

Depending on which browser you use these steps can vary slightly.

Click on the "cmo.zip" link and save the file to your local computer.

Once the file is downloaded, right-click on the file to display the content menu:

C→ → Nick → Downloads →	arias A	-			_		
Organize 🔻 📜 Open 🔻 Share v	vith 🔻	Burn	New folder				
🔶 Favorites	Name		*	Date modified		Туре	Size
🧮 Desktop	🚹 cm	o.zip		21/10/2014 2:3	ζPM	Compressed (zipp	7,961 KB
🚺 Downloads	🗿 des		Open		PM	Configuration sett	1 KB
🔚 Recent Places			Open in new window		I 1		
🎳 смо			Extract All				
		•	Scan with Microsoft Security Esse	ntials	1		
🕞 Libraries			Open with		I 1		
Documents			Chara with		I 1		
Music Disc		8P	TextDad	,	I 1		
Pictures			Pestera provious versions		I 1		
			Restore previous versions				
			Send to	+	I 1		
tonicgioup			Cut		I 1		
💵 Computer			Сору		I 1		
Local Disk (C:)			Constructional		I 1		
Data (D:)			Create shortcut		I 1		
			Delete		I		
🗣 Network			Nendme				
			Properties		I		
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Click on the "Extract All..." option.

🕞 🚹 Extract Compressed (Zipped) Folders		x
Select a Destination and Extract Files		
Files will be extracted to this <u>f</u> older:		
C:\Users\Nick\Downloads\cmo	B <u>r</u> owse	
☑ S <u>h</u> ow extracted files when complete		
	<u>E</u> xtract Ca	ncel

Select the location where you want to extract the file to and click "Extract".

						x
→ Nick → Downloads →	cmo		👻 🍫 Sea	rch cmo		٩
Organize 👻 Include in library 👻	Share with 🔻 🛛 Burn 🛛 Ne	w folder		:==	•	0
☆ Favorites	Name		Date modified	Туре	Size	
E Desktop Downloads Recent Places CMO	🅞 cmo.exe		21/10/2014 2:40 PM	Application	8,000 H	(B
 ➢ Libraries ☑ Documents ☑ Music ☑ Pictures ☑ Videos 						
輚 Homegroup						
📳 Computer 💒 Local Disk (C:) 🧫 Data (D:)						
🗣 Network						
1 item						

Double-click on the "cmo.exe" file to start the setup process.



Note: You will need to be logged in as an Administrator to install the program.

You will now see this dialog:

🕑 Use	r Account Control	•••
0	Do you want unknown puł	to allow the following program from an plisher to make changes to this computer?
	Program name: Publisher: File origin:	cmo.exe Unknown Downloaded from the Internet
💌 s	how details	Yes No
		Change when these notifications appear

Click on "Yes" to begin the installation process.



This is the installer welcome screen. Click on "Next" to continue.

🕞 Church Music Organiser Setup	• 💌
License Agreement Please review the license terms before installing Church Music Organiser.	
Press Page Down to see the rest of the agreement.	
Copyright © 2010-2014 Nick Rogers	*
This software is provided 'as-is', without any express or implied warranty. In no event will the author be held liable for any damages arising from the use of this software. Permission is granted to anyone to use this software for any purpose, subject to the following restrictions:	E
1. The origin of this software must not be misrepresented; you must not daim that you wrote the original software.	
2. This notice may not be removed or altered from any distribution.	Ŧ
If you accept the terms of the agreement, click I Agree to continue. You must accept the agreement to install Church Music Organiser. Nullsoft Install System v2.46 < <u>Back</u> I Agree Ca	ancel

This is a simple (very simple) licence agreement. If you agree, click on "I Agree".

🕞 Church Music Organiser Setup	
Choose Users Choose for which users you want to install Church Music Organiser.	
Select whether you want to install Church Music Organiser for yourself only on this computer. Click Next to continue.	or for all users of
Install for anyone using this computer	
Install just for me	
Nullsoft Install System v2,46	
< <u>B</u> ack Next >	Cancel

In almost all cases the first option here should be selected. Click "Next" to continue.

🕞 Church Music Organiser Setup	
Choose Install Location Choose the folder in which to install Church Music Organiser.	
Setup will install Church Music Organiser in the following folder. To install in a dick Browse and select another folder. Click Install to start the installation.	different folder,
Destination Folder C:\Program Files\Church Music Organiser	Browse
Space required: 19.8MB Space available: 20.5GB	
Nullsoft Install System v2.46 —	Cancel

You can specify the installation folder here. Click "Install" to start the installation process.

🕞 Church Music Organiser Setup	
Installing Please wait while Church Music Organiser is being installed.	
Extract: Interop.WMPLib.dll 100%	
Output folder: C:\Program Files\Church Music Organiser Checked presence of .NET Framwork 4.0 - found! Extract: Church Music Organiser.exe 100% Extract: CMOHelp.exe 100% Create folder: C:\ProgramData\Microsoft\Windows\Start Menu\Programs\C Create shortcut: C:\ProgramData\Microsoft\Windows\Start Menu\Programs Create shortcut: C:\Users\Public\Desktop\Church Music Organiser.lnk Extract: Ionic.Zip.dll 100% Extract: AxInterop.WMPLib.dll 100%	ˈhurch Mu s\Church
Nullsoft Install System v2.46	Cancel



When all the files have been installed, you will see this:

Click "Finish" to close the installer and start Church Music Organiser.

Church Music Organiser installation folders

On 64bit Windows 7 and 8, CMO creates the following folders:

C:\Program Files (x86)\Church Music Organiser	Main program installation folder.
C:\Program Files (x86)\Church Music Organiser\Dic	Contains spelling
	dictionaries.
C:\Program Files (x86)\Church Music Organiser\Graphics	Contains the CMO icon.
C:\Program Files (x86)\Church Music Organiser\Help	Contains all the help
	HTML files.
C:\Program Files (x86)\Church Music Organiser\Help\images	Contains all the help
	file images.
C:\ProgramData\Church Music Organiser	Contains the INI file,
	plus any Bible files, log
	files and exception
	files.
C:\ProgramData\Church Music Organiser\images	Contains images used
	for overheads.

When installed on 32bit Windows 7 and 8, the folders are the same except the "(x86)" is removed.

Starting the program for the first time

The first time you run the program you will see this dialog:

Church N	Ausic Organiser: Database File					
(į)	No database file could be found. This could be because you are running the program for the first time, or the database file has been renamed or moved.					
	Click on the Find button to identify the file manually. Click on the Create button to create a new, blank database. Click on the Restore button to restore data from a CMO Backup file. Click on the Cancel button to end the program.					
	Find Create Restore Cancel					

If you have previously used CMO (or you might have used it on another computer), and have a database file already, click on "Find." You will be asked to specify the location of the database file.

If you are recovering a database from a backup, click on "Restore", where you can select the backup file to restore from.

For our purposes, though, we'll be starting with a blank database, so click on "Create".

🖳 Create Database File	(x
💮 🗢 📕 « My	Docu > Church Music Organiser - 47 Search Church Music Organiser	2
Organize 🔻 New	v folder 🛛 🔠 🔻	0
	Name Date modified Typ	e
📄 Libraries 📄 Documents	No items match your search.	
J Music		
Videos	E	
🤞 Homegroup		
Computer		
🕌 Local Disk (C:) 👸 CD Drive (D:) V	irt 🗸 🥂 m	Þ
File <u>n</u> ame:	cmo	•
Save as <u>t</u> ype:	DB Files (*.db)	-
Hide Folders	Save	

You will be asked to specify the name and location of the database file. The default location is "My Documents\Church Music Organiser", and the default name is "cmo". Click "Save" to create the database.

Creating database	
	Current process
	Creating database structure Adding role types
l	

This window will show the creation progress.

Once the database file is created, a final question will be asked.



The sample list of songs is available on the Church Music Organiser downloads page. This dialog will automatically download the list and install them into your database. Click "Yes" to download the sample songs list.

When finished, you will see this message.

Import songs
File imported successfully!
ОК

Click "OK", and we're done!

Summary

In this chapter we've looked at how to install the program, and what happens when you run the program for the first time.